FEBRUARY 9, 2026--- (Unapproved Minutes)
Village of Stetsonville

The meeting was called to order at 4:00 pm by President Greg Brunner. Present for the meeting were Board Members: Greg Brunner, Will McCarron, Tyler Lemke, and Stephanie Bohn. Al Riemer was excused. Clerk/Treasurer: Tia Kancilia. DPW: Jay Jochimsen and Doug Klemm. Also, present was Star News: Brian Wilson. Ehlers: Josh Low and Brian Reilly. Tommy Runk and Marsha Duellman.

The meeting was posted according to statutes.
The Pledge of Allegiance was conducted.
Motion to approve minutes of January 12, 2026 meeting: M/2nd Bohn/Lemke. All ayes, motion carried.
Anyone other than board members wishing to speak at a meeting must ask to be put on the agenda.
Public comment: Marsha Duellman asked for an update on property maintenance. Asked if the new property maintenance ordinance would affect the buildings that don't appear to follow the building code.

Old Business:

SEH- Innovation Grant Program Agreement- SEH investigated the qualifications for the Innovation Grant and they recommended waiting one year until the sewer line from Stetsonville to Medford was completed and then apply for the grant.

Property Maintenance Issues/Ordinances Complete- Schedule of Fees- The Schedule of Fees was written up and presented at the February meeting along with the suggested revision to the proposed Abandoned Motor Vehicle Ordinance. Motion to approve the Abandoned/Non-Registered Motor Vehicle Ordinance. M/2nd McCarron/Bohn. All ayes, motion carried. Motion to approve the Schedule of Fees for the Authorization for Use of Citation Ordinance. M/2nd Bohn/Lemke. All ayes, motion carried.

Loan Agreement Review-Bryce Schoenborn/Slaby Deda Law Offices- Motion to approve the Loan Agreement between the Village of Stetsonville and the City of Medford from Slaby Deda Law Offices. M/2nd Lemke/McCarron. All ayes, motion carried.

New Business:

EHLERS- Sewer Rate Study and Clean Water Fund Loan Proposal- Josh Low and Brian Reilly- Josh Low and Brian Reilly from EHLERS presented their Sewer Rate Study and Clean Water Fund Loan Proposal and answered any questions. The rate study is required to continue with the Regionalization of our waste water with the City of Medford. EHLERS would work with SEH on operating costs and the proposal is rolled into the total funding cost of the Regionalization. To be addressed at the March board meeting.

Prevail- TIF loan renewal- Lonnie Reetz- Information was presented to the Board from Prevail Bank on the renewal of the current TIF loan. A Special Board Meeting was scheduled for February 16, 2026 at 4:00pm at the Jean M. Thomsen Memorial Library to discuss and vote on the Resolution to be presented.

Clerk/Treasurer Report- Reports are attached. Included are bank funds, funds spent, utility report, and garbage collection report. It was mentioned that there are four accounts with warning disconnections for utility service. 2025 Audit went well; auditors are still working remotely. 2025 property taxes have been collected, due date was January 31, 2026. Motion to approve the Clerk/Treasurer Report. M/2nd Lemke, McCarron. All ayes, motion carried. Jan Tischendorf retired December 31, 2025 and needs to be removed from all accounts. Motion to approve removing Jan. M/2nd Bohn/Lemke. All ayes, motion carried.

Municipal Wastewater/Water Reports- Presented by Jay Jochimsen. Report is attached. All test results are within required guidelines. New chemical feed pumps for water plant should be installed and in operation by March. Will be completing lead and copper testing. AMS has left their trailer to finish up sludge removal in wastewater ponds in the spring. WWTP buildings were discussed. Potentially demolishing top building and keeping the bottom building. Motion to approve. M/2nd Lemke/Bohn. All ayes, motion carried.

Street and Maintenance Report- Presented by Jay Jochimsen. Report is attached. Included in report- All good. Roads are all scraped off and sanded. Will plow if there is 2 inches of snow or more. Motion to approve. M/2nd Lemke/Bohn. All ayes, motion carried.

Bill Payment- Vouchers 1970 through 2001, EFTs 02-01 through 01-91 were approved for payment. M/2nd McCarron/Lemke. All ayes, motion carried.

Closed Session- Personnel Discussion

Motion to go into closed session. M/2nd Bohn/Lemke. All ayes, motion carried.
Motion to adjourn closed session. M/2nd Bohn/Lemke. All ayes, motion carried.

Adjourn- M/2nd McCarron/Lemke. All ayes, motion carried.

/s/ Tia M. Kancilia, Clerk/Treasurer

Next Special Board Meeting- Monday February 16, 2026 at 4:00pm at Jean M. Thomsen Memorial Library.
Next Regular Board Meeting- Monday March 9, 2026 at 4:00pm at Jean M. Thomsen Memorial Library.